

Augusta Metro Chamber of Commerce

Job Description – Director, Workforce Initiatives

Position reports to: President

Subordinate staff: None

General Scope: This position is responsible for implementing strategic initiatives of the organization in the areas of workforce development and growth support for key economic sectors. This position may also overlap with advocacy efforts on public policy related to strategic priorities.

Qualifications: Degreed, hands on manager with 3-5 years experience in business/community advocacy or economic development role, preferably in the area of workforce development. Proven implementer in driving innovative programs, partnerships and collaborations to address community economic strength and stability. Prior grant familiarity, research skills and volunteer management helpful. Position is highly concentrated in bringing together multiple kinds of constituent groups for programs which enhance furthering business resources, knowledge, assets and long term interests. Must exhibit superior skills in communications, project management, people engagement and outreach.

Primary Responsibility:

- Workforce Initiative Grant Programs – This position is responsible for executing numerous grant related and chamber funded projects in the workforce space including its Talent2work platform, national chamber workforce cohort initiatives as well as partnerships with local school districts, technical colleges and workforce boards.

Compensation:

The Augusta Metro Chamber offers a highly competitive wage and benefit package. Candidates are encouraged to provide salary expectations when applying. If applicable, AMCC may consider relocation reimbursement for highly desired candidates.

Application:

Resumes and interest may be provided to Sue Parr, President at sue.parr@augustametrochamber.com by February 9th, 2024.